

Everman Academy High School



“Cultivating excellence in every student!”

COVID Logistics Action Plan

Strategic Action	Action Steps	Person(s) Responsible
Assigned Seating/Contact Tracing	<ul style="list-style-type: none"> Academy teachers will assign seating for students. Academy students and staff contact tracing will be conducted by administration. Learning Center teachers will assign seating for students. Learning Center contact tracing will be conducted by administration. 	Everman Academy <ol style="list-style-type: none"> Ronnie Govan Payton Neill Lashonda Shaw Megan Wiegrefe Shalonder Cooper The Learning Center <ol style="list-style-type: none"> Dr. Alain Dupiton Jonathan Farmer Pamela Moreaux Maria Rameriz Antione Sherfield
Backpacks/Large Handbags	<ul style="list-style-type: none"> Backpacks and large handbags will not be allowed on campus. Students will be monitored for compliance as they enter the building. 	Everman Academy <ol style="list-style-type: none"> Shalonder Cooper Paul Bell The Learning Center <ol style="list-style-type: none"> Antione Sherfield Jonathan Farmer
Barriers/Plexiglass	<ul style="list-style-type: none"> Barriers/plexiglass will be placed at the receptionist desk and in the computer labs. Barriers/plexiglass will be cleaned throughout the day by SSC. 	Everman Academy <ol style="list-style-type: none"> Shalonder Cooper SSC Personnel The Learning Center <ol style="list-style-type: none"> Antione Sherfield SSC Personnel

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<p>Computer Lab Transitions</p>	<ul style="list-style-type: none"> At the end of each class period, Academy teachers will spray each student's workstation with disinfectant cleaner then give the student a wipe to clean it. Students will put the wipe in the trash can then clean their hands with hand sanitizer. Students will transition to the next class after the teacher confirms that each workstation has been cleaned and an announcement is made by administration. 	<p>Everman Academy</p> <ol style="list-style-type: none"> Ronnie Govan Payton Neill Lashonda Shaw Megan Wiegrefe Shalonder Cooper Antione Sherfield
<p>COVID Safety Signs</p>	<ul style="list-style-type: none"> COVID safety signs will be posted throughout the campus. 	<ol style="list-style-type: none"> Rocio Perez Antione Sherfield
<p>COVID Safety Training (Students)</p>	<ul style="list-style-type: none"> Administrators will present COVID Safety training via Google Meet once students return for in-person instruction. 	<ol style="list-style-type: none"> Shalomder Cooper Antione Sherfield
<p>De-escalation Strategies</p>	<ul style="list-style-type: none"> EAHS staff will receive de-escalation training by September 25th through the Safe Schools training modules. De-escalation strategies will be discussed weekly during team meetings. 	<p>Everman Academy</p> <ol style="list-style-type: none"> Shalonder Cooper <p>The Learning Center</p> <ol style="list-style-type: none"> Antione Sherfield
<p>Discipline</p>	<ul style="list-style-type: none"> EAHS disciplinary issues will be addressed in the principal's office. Learning Center disciplinary issues will be addressed in the assistant principal's office. 	<p>Everman Academy</p> <ol style="list-style-type: none"> Shalonder Cooper <p>The Learning Center</p> <ol style="list-style-type: none"> Antione Sherfield
<p>Enforcement Social Distancing/Face Masks</p>	<ul style="list-style-type: none"> Social distancing and face mask monitoring and enforcement will be conducted by administration. 	<p>Everman Academy</p> <ol style="list-style-type: none"> Shalonder Cooper <p>The Learning Center</p> <ol style="list-style-type: none"> Antione Sherfield

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<p>Entering/Exiting the Building</p>	<ul style="list-style-type: none"> Academy students will enter through the front of the building near the reception area, and they will exit through the library. Learning Center students will enter and exit through the rear of the building near the DAEP classrooms. 	<p>Everman Academy</p> <ol style="list-style-type: none"> Rocio Perez Maria Ramirez <p>The Learning Center</p> <ol style="list-style-type: none"> Antione Sherfield Jonathan Farmer
<p>Health Checks</p>	<ul style="list-style-type: none"> Academy students temperatures will be checked upon entering and exiting the building and if they display COVID symptoms during the day. Learning Center students temperatures will be checked upon entering and exiting the building and if they display COVID symptoms during the day . 	<p>Everman Academy</p> <ol style="list-style-type: none"> Rocio Perez Maria Ramirez <p>The Learning Center</p> <ol style="list-style-type: none"> Antione Sherfield Jonathan Farmer
<p>Isolation Rooms/Procedures</p>	<ul style="list-style-type: none"> Students and/or staff exhibiting COVID symptoms will gather their belongings and report to the breakroom located near the Learning Center. An administrator will notify the designated central administration personnel. An administrator will conduct a contact tracing assessment. Students and/or staff will exit the building from the Learning Center exit. 	<p>Everman Academy</p> <ol style="list-style-type: none"> Shalonder Cooper <p>The Learning Center</p> <ol style="list-style-type: none"> Antione Sherfield
<p>Lunch</p>	<ul style="list-style-type: none"> Morning session Academy students will be given lunch to go as they exit the building from the library. Afternoon session Academy students will report to their 1st class then they will be served lunch. Learning Center students will be served lunch in their assigned DAEP 	<p>Everman Academy</p> <ol style="list-style-type: none"> Ronnie Govan Payton Neill Lashonda Shaw Megan Wiegrefe Shalonder Cooper <p>The Learning Center</p>

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	<p>classroom.</p> <ul style="list-style-type: none"> All technical devices will be moved to ensure that they aren't damaged while the students eat. 	<ol style="list-style-type: none"> Dr. Alain Dupiton Jonathan Farmer Pamela Moreaux Maria Rameriz Antione Sherfield
Parents	<ul style="list-style-type: none"> Visits will not be allowed. EAHS interviews will be conducted in the library. Learning Center intake meetings will be conducted in the library. 	<p>Everman Academy</p> <ol style="list-style-type: none"> Rocio Perez Shalonder Cooper <p>The Learning Center</p> <ol style="list-style-type: none"> Rocio Perez Antione Sherfield
Restroom Breaks	<ul style="list-style-type: none"> Academy students will be allowed to go to the restroom one student at a time. The custodian will be notified in order to ensure that the rest room is sanitized. Learning Center students will take scheduled restroom breaks during the school day. Two students will be allowed to enter the restroom at a time. The custodian will be notified in order to ensure that the rest room is sanitized. 	<p>Everman Academy</p> <ol style="list-style-type: none"> Ronnie Govan Payton Neill Lashonda Shaw Megan Wiegrefe Shalonder Cooper <p>The Learning Center</p> <ol style="list-style-type: none"> Dr. Alain Dupiton Jonathan Farmer Pamela Moreaux Maria Rameriz Antione Sherfield
Staff Compliance	<ul style="list-style-type: none"> Administrators will monitor throughout the day for compliance. 	<ol style="list-style-type: none"> Shalonder Cooper Antione Sherfield
Student Supplies	<ul style="list-style-type: none"> Academy students will be assigned a workstation that they will use daily. Academy students will be asked to bring their own notebook, pencil, and pen to use while completing coursework through Edgenuity as needed. 	<p>Everman Academy</p> <ol style="list-style-type: none"> Ronnie Govan Payton Neill Lashonda Shaw Megan Wiegrefe Shalonder Cooper

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	<ul style="list-style-type: none"> • Learning Center students will be assigned a workstation that they will use daily. • Learning Center students will be asked to bring their own notebook, pencil, and pen to use while completing coursework through Edgenuity as needed. • Academy and Learning Center students will not be allowed to bring a backpack to school. 	<p>The Learning Center</p> <ol style="list-style-type: none"> 1. Dr. Alain Dupiton 2. Jonathan Farmer 3. Pamela Moreaux 4. Maria Rameriz 5. Antione Sherfield
<p>Water Fountains</p>	<ul style="list-style-type: none"> • EAHS will distribute one water bottle per session to each student. • Students will be given the option of bringing water secured in a sealed bottle. • Staff will monitor for compliance. 	<p>Everman Academy</p> <ol style="list-style-type: none"> 1. Ronnie Govan 2. Payton Neill 3. Lashonda Shaw 4. Megan Wiegrefte 5. Shalonder Cooper 6. Rocio Perez <p>The Learning Center</p> <ol style="list-style-type: none"> 1. Dr. Alain Dupiton 2. Jonathan Farmer 3. Pamela Moreaux 4. Maria Rameriz 5. Antione Sherfield 6. Paul Bell