

Everman ISD Student Acceptable Use Policy & Google Applications Notice



Student Acceptable use Policy

A. Educational Purpose



- The system has been established for a limited educational purpose. The term “educational purpose” includes classroom activities, career development, and limited high-quality self-discovery activities.
- The system has not been established as a public access service or a public forum. EISD has the right to place reasonable restrictions on the material you access or post through the system. You are also expected to follow the rules set forth in the Student Code of Conduct (SCC), Board Policy and the law in your use of system.
- You may not use the system for commercial purposes. This means you may not offer, provide, or purchase personal products or services through the system.
- You may not use the system for political lobbying, but you may use the system to communicate with elected representatives and to express your opinion on political issues.

B. Student Internet Access



- You and your parent must sign the Student Handbook & Code of Conduct to be granted Internet access on the system. Your parents can withdraw their approval at any time

C. Personal Safety



- You will not post personal contact information about yourself or other people. (Examples are in: e-mail, chat rooms, personal web pages, blogs, instant messaging, etc.) Personal contact information includes, but is not limited to, your address, telephone, school address, work address, identifiable photo, etc.
- You will agree to follow all Internet safety rules.
- You will promptly disclose to your teacher or any other school employee any message you receive that is inappropriate or makes you feel uncomfortable.

Student Acceptable use Policy Continued

D. Cyber Bullying



EISD does not condone bullying of any kind through any means. EISD specifically prohibits the bullying of any person by use of data or computer software that is accessed through a computer, computer system, computer network or other electronic technology of the District. Cyber Bullying means any intentional electronic act or actions against a student, school volunteer or school employee that a reasonable person, under the circumstances should know will have the effect of:

- Placing a student, school volunteer or school employee in reasonable fear of substantial harm to his or her emotional or physical well-being or substantial damage to his or her property.
- Creating a hostile, threatening, humiliating or abusive educational environment due to the pervasiveness or persistence of actions or due to a power differential between the bully and the target; or
- Interfering with a student having a safe school environment that is necessary to facilitate educational performance, opportunities or benefits; or
- Perpetuating cyber bullying by inciting, soliciting or coercing an individual or group to demean, dehumanize, embarrass or cause emotional, psychological or physical harm to another student, school employee.

E. Unacceptable



Uses The following uses of the system are considered unacceptable:

1. Illegal Activities

- You will not attempt to gain unauthorized access to the system or to any other computer system through the district, or go beyond your authorized access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing".
- You will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.
- You will not use the system to engage in any illegal act such as, but not limited to, arranging for a drug sale or the purchase of alcohol, engaging in criminal activity, threatening the safety of person, etc.

2. System Security

- You are responsible for the use of your individual account and should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should you provide your password to another person.
- You must always log off of any computer that you have logged on to with your assigned username to prevent use by anyone else. Failure to do so may result in someone else using your username for illegal or inappropriate access. Remember, you are responsible for all activity which occurs while logged on with your username.

- You will immediately notify a teacher if you have identified a possible security problem. You will not go looking for security problems, because this may be construed as an illegal attempt to gain access.
- You will avoid the inadvertent spread of computer viruses by following the District virus protection procedures if you download files or open emails.
- Users will not remove, disconnect, tamper with or otherwise interfere with any District computer/technology. Furthermore, no attempt will be made to bypass or uninstall any District installed software including, but not limited to, firewalls, internet filtering, or antivirus software.
- You will not download any documents, files, software, or any other item without the permission and assistance of a staff member.
- Users will not attempt to bypass the District Internet content filtering system in order to gain access to inappropriate or blocked sites by any means such as, but not limited to, anonymizers or anonymous proxies.
- Users will not connect any computer or network device into the District network without prior approval from the EISD Technology Department.

3. Inappropriate Language

- Restrictions against inappropriate language apply to public messages, private messages, and material posted on Web pages.
- You will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.



Student Acceptable use Policy Continued

- You will not post information that, if acted upon, could cause damage or create a potential or actual disruption.
- You will not engage in personal attacks, including, but not limited to, prejudicial or discriminatory attacks.
- You will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If you are told by a person to stop sending messages to them you must stop.
- You will not knowingly or recklessly post false or defamatory information about a person or organization.
- You will not utilize the District network to send anonymous email or to forge email messages to make them appear to come from another person.

4. Respect for Privacy

- You will not repost a message that was sent to you privately without permission of the person who sent you the message.
- You will not post private information about another person.

5. Respecting Resource Limits

- You will use the system only for educational and professional or career development activities and limited, high-quality, selfdiscovery activities.
- You will not download large files unless absolutely necessary. If necessary, you will download the file and immediately remove the file from the system computer to your personal storage device.
- You will not use audio or video streaming unless it is for educational purposes. Overuse of these technologies causes the District network to slow down for everyone. Examples of streaming are: online radio and video, podcasts, etc.

- You will not post chain letters, forward stories or anecdotes, or engage in “spamming”. Spamming is sending an annoying or unnecessary message to a large number of people..

6. Plagiarism and Copyright Infringement

- You will not plagiarize works that you find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours.
- You will respect the rights of copyright owners. Copyright infringement occurs when you inappropriately reproduce a work that is protected by a copyright. If a work contains language that specifies acceptable use of that work, you should follow the expressed requirements. If you are unsure whether or not you can use a work, you should request permission from the copyright owner. Copyright law can be very confusing. If you have questions, ask a teacher.
- Downloading, copying, or installing unlicensed, copyrighted materials (i.e. music, movies, software, etc.) is unacceptable and may also constitute a violation of applicable local, state, or federal law.

7. Inappropriate Access to Material

- You will not use the system to access material that is “profane, obscene, or that would embarrass or offend others around you (such as, but not limited to, graphic violence, nudity, and pornography”, that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature). A special exemption may be made for hate literature if the purpose if your access is to conduct research and both your teacher and parent have approved.
- If you mistakenly access inappropriate information, you should immediately tell your teacher or another District employee. This will protect you against an allegation that you have intentionally violated this Policy.

- Your parents should instruct you if there is additional material that they think it would be inappropriate for you to access. The district fully expects that you will follow your parents’ instructions in this manner.

F. Your Rights

1. Free Speech

- Your right to free speech, as set forth in the SCC, applies also to your communication on the Internet. The EISD system is considered a limited forum, similar to the school newspaper, and therefore the District may restrict your speech for valid educational reasons. The District will not restrict your speech on the basis of a disagreement with the opinions you are expressing.

2. Search and Seizure

- System users have no privacy expectation in the contents of any files on the District system. This system belongs to the School District, which has the right to access any portion of the system and any files contained in the system as authorized by the Superintendent or his/her designee.
- Routine maintenance and monitoring of the system may lead to discovery that the user has or is violating the District Acceptable Use Policy, District policy, Administrative Regulations of the law.
- If there is reasonable suspicion that a user has violated the law or District policy, District officials have the right to access any files or computers/technology at any time. The nature of the investigation will be reasonable and in the context of the nature of the alleged violation.
- Your parents have the right at any time to request to see the contents of your electronic files.



3. Due Process

- The District will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the EISD system.
- In the event there is an allegation that a student has violated the District Acceptable Use Policy, the student will be afforded such rights and subject to such sanctions as set forth in District policy and the Student Code of Conduct (SCC).
- Disciplinary actions will be tailored to meet specific concerns related to the violation and to assist the student in gaining the self-discipline necessary to behave appropriately on an electronic network. If the alleged violation also involves a violation of other provisions of the SCC, the violation will be handled in accord with the applicable provision of the SCC..

G. Limitation of Liability

The District makes no guarantee that the functions or the services provided by or through the District system will be error-free or without defect. The District will not be responsible for any damage you may suffer, including but not limited to, loss of data or interruptions of service. The District is not responsible for the accuracy or quality of the information obtained through or stored on the system. The District will not be responsible for financial obligations arising through the unauthorized use of the system.

H. Personal Responsibility

When you are using the system, it may feel like you can easily break a rule and not get caught. This is not really true because whenever you do something on a network you leave little “electronic footprints”, so the odds of getting caught are really about the same as they are in the real world. But the fact that you can do something or think you can do something without being caught does not make it right to do so. Even if you don’t get caught, there is always one person who will know whether you have done wrong- and that person is you. Your use of the internet can be a mirror that will show what kind of person you are.

I. Google account and applications

1. Elementary Student Accounts (Grades K thru Grade 5):

- Google Apps For Education Parent Notification: Your child will be given the opportunity to use a Google Chromebook for some of their student assignments. Students will be given a Google username and password, but will not have access to Gmail. Elementary students will only be allowed to email EISD students and teachers in grades PK-5th.
- Please note the level of access your student has will depend on the student's age and the appropriateness of the application. ***As a policy; email, voice, video chat, and chat capability services will only be provided to elementary students. Please note that all students will be subject to the pre-established security and monitoring standards implemented in our district.***

2. Secondary Student Accounts (Grades 6 thru Grade 12):

- Google Apps For Education Parent Notification: Your child will be given the opportunity to use a Google Chromebook for some of their student assignments. Students will be given a Google username and password. Additionally, they will have access to a suite of other Google products such as Gmail, Google Docs, Sheets, Slides, Sites, and Google Classroom.
- Please note the level of access your student has will depend on the student's age and the appropriateness of the application. ***As a policy; email, voice, video chat, and chat capability services will only be provided to secondary students. Please note that all students will be subject to the pre-established security and monitoring standards implemented in our district.***

